

MINUTES

REGULAR MEETING OF THE  
**SOUTH SPENCER COUNTY SCHOOL CORPORATION**  
BOARD OF SCHOOL TRUSTEES

APRIL 10, 2012

VOL. 2012 NO.4

## SOUTH SPENCER COUNTY SCHOOL CORPORATION

Minutes of  
Regular Meeting of the  
Board of Education at the  
Lifetime Education Center  
321 S. Fifth St.  
Rockport, IN 47635  
April 10, 2012

CALL TO ORDER: Meeting called to order by Board President,  
Mr. Jim Boyer at 7:00 P.M.

ROLL:	Mr. Jim Boyer, President	Present
	Mr. David Hemmer, Vice President	Present
	Mr. Jeff Roberts, Secretary	Present
	Mr. Jane Whitney, Member	Present
	Mr. George Schwoeppe, Member	Present
	Mrs. Candis Haskell, Superintendent	Present
	Mr. Eric Ayer, Attorney	Present

NEWS MEDIA:	Journal Democrat	Present
	Spencer County Leader	Present

REGULAR MEETING OF THE BOARD – APRIL 10, 2012- 7:00 PM IN THE BOARD ROOM OF THE A.H. KENNEDY LIFETIME EDUCATION CENTER.

2012-067     **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2012-068     **ADOPTION OF AGENDA**

The agenda of the April 10, 2012 regular Meeting of the Board of School Trustees was approved as presented.

Motion: Jane Whitney  
Second: George Schwoeppe  
Vote: 5-0

2012-069     **APPROVAL OF MINUTES**

The minutes of the Mar. 12, 2012 Regular meeting, Executive Session of the Board and Special Meeting on Mar. 20, 2012 were approved as presented.

Motion: David Hemmer  
Second: Jeff Roberts  
Vote: 5-0

2012-070     **SUPERINTENDENT’S REPORT**

- ISTEP testing dates elementary & middle school- April 30th
- Luce fine Arts and Kindergarten program- April 16th
- No school- April 20th
- Spring Band Concert- April 25<sup>th</sup>
- Academic Banquet- April 26<sup>th</sup>
- HS Academic Bowl – April 28<sup>th</sup>
- HS Prom – April 28th

2012-071     **RECOGNITIONS**

IREAD Pass Rate - 97% success

2012-072     **PRESENTATIONS**

Autism Presentation  
Scott Steftenagel- updates on pool

2012-073 **STATEMENTS FROM THE PUBLIC**

None

2012-074 **STATEMENTS/CONCERNS OF THE BOARD**

None

2012-075 **CONSENT ITEMS**

1. Approved the payroll claim docket and claims numbered 315 -425.
2. Approved the Treasurer's Financial Report.
3. Approved the out of state trip to Owensboro KY on April 10 & 12 for the SS Rebel Singers to rehearse and perform with the Owensboro Symphony & KY Wesleyan College.
4. Approved the list of volunteers as presented.
5. Approved the overnight trip for the South Spencer Cross Country team to attend camp at Lincoln State Park on July 13-15th.
6. Approved the lease agreement between Crisis Connection and South Spencer County School Corporation for room 6 and office space B at the A.H. Kennedy Lifetime Education Center for \$575.00 a month, beginning May 1, 2012 through April 30, 2013.
7. Approved the 2012 Athletic Summer Camp schedule for South Spencer High School presented.
8. Accepted the resignation of Tim Martin from SSHS varsity assistant football coach.
9. Approved to advertise for (2) individuals to clean the interior of all school busses, beginning June 4, 2012 and working till all busses are cleaned. The Corporation will pay \$65.00 per regular bus and \$30.00 per activity bus. Individuals will work as a team and split the pay for each bus accordingly.
10. Approved to advertise for (1) individual to clean the exterior of all school busses, at a rate of \$12.30 per hour.
11. Approved the Mass Prophylaxis/Mass Immunization Clinic site agreement and memorandum of understanding between South Spencer County School Corporation and Spencer County Health Department for 2012-2013.
12. Approved the overnight trip for the SSHS Super mileage club to compete in Indianapolis on April 29 & 30<sup>th</sup>.

Motion: David Hemmer

Second: Jane Whitney

Vote: 5-0

2012-76 **OLD BUSINESS OF THE BOARD**

1. Second reading of NEOLA Bylaws and Policies:  
Volume 24, Number 1 December 2011

**Bylaws**

- 142 Election/ Appointment of Members and Eligibility to serve (Revised)
- 142.3 Vacancies (Revised)
- 167.5 Use of School Corporation Electronic Mail by Board Members

### **Policies**

#### **NEW**

- 1422.02/1322.02/4122.02 Nondiscrimination based on genetic information of the employee (Admin. Profess. Support staff)
- 1460/3160/4160 Fitness for Duty Examination (Admin. Profess. Support staff)
- 1461/3161/4161 Unrequested Leaves of Absences (Admin. Profess. Support staff)
- 1623/3123/4123 Section 504/ADA Prohibition against Disability Discrimination in Employment (Admin. Profess. Support staff)

#### **REPLACEMENT**

- 1530 Evaluation of Administrators (Administration)
- 3220 Staff Evaluation (Professional)
- 4220 Evaluation of Support Staff (Support Staff)

#### **REVISED**

- 1520 Employment of Administrators in addition to the Superintendent (Administration)
- 1521/3121/4121 Personal Background Checks and Mandatory Reporting of Convictions and Arrests (Admin. Profess. Support staff)
- 2260.01 Section 504/ ADA Prohibition Against Discrimination based on Disability (Program)
- 3122.02 Nondiscrimination Based On Genetic Information of the Employee (Professional Staff)
- 3124 Employment Contracts with Professional Employees (Professional Staff)
- 3125 Mentor Program for Professional Staff (Technical Correction/ renumbered)
- 3131 Reduction in Force (RIF) (Certified Staff)
- 3142 Cancellation of a Teachers Contract (Professional)
- 5200 Attendance (Students )
- 8121 Personal Background Check Contracted Services (Operations)
- 8510 Wellness (Operations)
- 9160 Public Attendance at School events (Relations)

Motion: Jeff Roberts  
 Second: George Schwoeppe  
 Vote: 5-0

2012-077 **DISCUSSION ITEMS**

2012-078 **ADMINISTRATIVE RECOMMENDATIONS**

PERSONNEL RECOMMENDATIONS

1. Upon the recommendation of the Superintendent, approved to employ David Coomes as a Skilled Maintenance Assistant at the skilled maintenance's rate of pay for South Spencer School Corporation effective April 11, 2012.

Motion: David Hemmer  
Second: George Schwoeppe  
Vote: 5-0

2. Upon the recommendation of the Superintendent, approved to employ Heath Grose as a SSHS half time assistant football coach for the position vacated in March by Nick Antey.

Motion: Jeff Roberts  
Second: Jane Whitney  
Vote: 5-0

3. Upon the recommendation of the Superintendent, approved to move Brandon Neighbors to the SSHS Varsity assistant football coach and post a half time assistant football coach position with consent to hire before the May board meeting.

Motion: George Schwoeppe  
Second: David Hemmer  
Vote: 5-0

4. Upon the recommendation of the Superintendent, approved to employ Isaac Stewart as SSMS 7<sup>th</sup> grade football coach.

Motion: Jeff Roberts  
Second: David Hemmer  
Vote: 5-0

5. Upon the recommendation of the Superintendent, approved the job description for Transportation Supervisor as presented.

Motion: Jane Whitney  
Second: George Schwoeppe  
Vote: 5-0

6. Upon the recommendation of the Superintendent, approved the following Proposed 2012 Summer school programs:

**a) South Spencer High School Summer School Jump Start**

- July 23rd – Aug. 3rd
- Pre-Algebra (2508) /Algebra (2520) - 1 Teacher
- English 9 (1002)/ English 10 (1004) – 1 Teacher
  
- July 23rd – July 27<sup>th</sup> and July 30<sup>th</sup> – Aug. 3rd
- Summer Band Camp- 1 Teacher
- Instrumental Music Ensemble (L) (4162)
  
- May 23<sup>RD</sup>- Aug. 13th
- Summer Agriculture- 1Teacher – 40 extra days
- SAE: 5228
  
- May 29<sup>th</sup> - June 8<sup>th</sup> – 3 Instructors
- Driver's Education- self funded

Motion: Jeff Roberts  
Second: Jane Whitney  
Vote: 5-0

**b) South Spencer Elementary Schools 2012 Summer School Proposal**

- Rockport & Luce Elem. Schools combined 3<sup>rd</sup> grade only
- June 18<sup>th</sup> – June 29<sup>th</sup>
- 8:00 AM – 11:00 AM
- 1 Teacher
- 1 Assistant

Motion: David Hemmer  
Second: Jane Whitney  
Vote: 5-0

2012-079

**NEW BUSINESS OF THE BOARD**

**1.** Approved the Neola guidelines Volume 24, No. 1, Dec. 2011 as presented :

### **NEW**

- 1521A Reports of Arrest and Criminal Charges
- 1623A Section 504/ ADA-Prohibition Against Disability Discrimination in Employment
- 1632B Complaint Procedures Related to Disability Discrimination In Employment
- 3121A Reports of Arrest and Criminal Charges
- 3123A Prohibition against Disability Discrimination in Employment
- 3123B Complaint Procedures Related to Disability Discrimination in Employment
- 4121A Reports of Arrest and Criminal Charges
- 4123A Prohibition Against Disability Discrimination in Employment
- 4123B Complaint Procedures Related to Disability Discrimination in Employment
- 9160C Complaint Procedures Related to Accessibility of Corporation Facilities

### **TECHNICAL CORRECTION/ RENUMBERED**

- 3125 Mentor Program for Probationary Teachers

### **REPLACEMENT**

- 3142 Procedure for Cancellation of Teacher Contracts
- 9160 Accessibility of Corporation Facilities
- 1520 Administrator Contract
- 1530 Procedure for Evaluating the Effectiveness of Administrators

### **REVISED**

- 2260.01 A Prohibition Against Discrimination Based on Disability
- 2260.01B Complaint and Due Process Procedures
- 5200 Student Attendance

### **DELETED**

- 2260A Federal Regulations for Section 504
- 2260.01C Prohibition against Disability Discrimination in Employment
- 3122A Federal Regulations for Section 504
- 4122A Federal Regulations for Section 504

2. Upon the recommendation of the Superintendent, approved the quote from Tenbarge presented to purchase a mower for South Spencer School Corporation.

Motion: Jeff Roberts  
Second: George Schwoeppe  
Vote: 5-0

## **B. OTHER**



2012-080 **INFORMATION ITEMS**

These were written reports to the Board.

1. Technology Report
2. Maintenance Report
3. Transportation Report
4. Professional Development Report
5. Food Service Report

2012-081 **MISCELLANEOUS**

2012-082 **NEXT MEETING DATE**

The next Regular Meeting of the Board will be Monday, May 14, 2012 at 7:00 PM in the Board Room of the A. H. Kennedy Lifetime Education Center.

2012-083 **ADJOURNMENT**

Motion: Jeff Roberts  
Second: George Schwoeppe  
Vote: 5-0

Time: 7:52 PM

2012-084 **DOCUMENT SIGNING**

Note: There will be an executive session at 6:00 PM, in the corporation conference room of the superintendent's office, 321 S. 5<sup>th</sup> St. prior to the regular meeting. The purpose of the executive session is in accordance with the I.C.5-14-1.5-6 (b) (1).